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| Position : | Quality Engineering Intern (1 position) |
| Reports to: | Quality & Safety Manager (Supervisor) and/or Director of Quality (Mentor) |
| Department: | Quality & Safety |
| Location: | Single site / 1218 Hangar Drive, New Iberia, LA 70560 |
| Employment Type: | Internship - with the potential for future full-time employment |
| Duration: | 10 weeks (June 1 – Aug 7) preferred. Avex will coordinate the schedule based on the Intern's summer availability |
| Background Check: | County and national criminal history check is completed prior to hire. |
| Drug Testing: | Pre-employment drug screen will be arranged approx. 1 week prior to start |
| On-boarding: | Intern will attend a 1-day orientation, safety awareness and badging on first day |
| Points of Contact: | HR Manager, Megan Lalande, email: megan@avexmro.com QA & Safety Manager, Stacy Morris, email: stacy@avexmro.com Director of Quality, Tayte Thibodeaux, email: tayte@avexmro.com |

Position Summary

The Quality Engineering Intern will support the Quality & Safety Manager in driving improvements to the organization's quality systems, training programs, and procedural documentation. This role offers hands-on experience within an Aircraft Maintenance, Repair & Overhaul (MRO) environment, providing exposure to quality assurance, safety management, training development, and continuous improvement practices.

Key Responsibilities

- Assist in reorganizing, updating, and streamlining the company's Policy & Procedures Manual, ensuring documentation is accurate, cohesive, and aligned with regulatory and operational needs.
- Review the company's training program, identifying opportunities to make content more relevant, impactful, and aligned with organizational goals.
- Support the conversion of instructor-led training (ILT) modules into computer-based training (CBT) format, including structuring content and drafting storyboard outlines.
- Conduct comparative reviews of existing procedures, training standards, and quality requirements to help improve consistency and effectiveness.
- Assist in implementation of safety and quality initiatives under the guidance of the Quality & Safety Manager.
- Participate in audits, internal assessments, and data-gathering activities as needed.
- Support other quality engineering projects as assigned.

Preferred Qualifications

- Student pursuing a degree in Aerospace Engineering, Industrial Engineering, Mechanical Engineering, Aviation Management, or related technical field.
- Strong organizational skills and attention to detail.
- Ability to analyze structured documentation and propose improvements.
- Familiarity with training development or e-learning tools is an asset.
- Interest in aviation safety, MRO operations, or quality systems.

AVIATION EXTERIORS LOUISIANA, LLC

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