



NASA Space Grant College and Fellowship Program
National Council of Space Grant Directors

Communications Working Group

Promising Programs & Practices (P³)

A monthly infosession for, and by, the National Space Grant Community

May 2023 Session Featuring:

Ellen Brennan & Chip Cole, Vermont Space Grant Consortium &
Dawn Whitaker, Indiana Space Grant Consortium

Operational Manuals for Space Grant Program Management

Hosted by the Space Grant Communications Working Group

Co-Chairs: Colleen H. Fava colleenf@lsu.edu & Michelle Coe macoe@arizona.edu

May 8, 2023

Intent

Allow community members a dedicated space and time to share promising programs and practices with the greater space grant community.

Format

- 2nd Monday each month at 3 pm Eastern (60-90 min)
 - Zoom Meeting
 - 3:00 pm: Ice breaker/Announcements
 - 3:10 pm: Featured Presentation with Q&A (*recorded*)
 - 4:00 pm: General Discussion

P³: April Session Recap



Promising Programs & Practices (P³)

A monthly info session for, and by, the National NASA Space Grant Community

April 2023 Session: **Monday, 04/10/2023 @ 3 pm Eastern**

“Successfully Engaging with Underrepresented Communities”

Presented by Angie Verissimo, Indiana Space Grant & Mary Lara, Northern Arizona University, Arizona Space Grant Affiliate

Join this session to hear from Space Grant staff in Indiana & Arizona who are engaging with populations traditionally underrepresented in STEM and often overlooked in best practice sessions for DEIA.



Angie Verissimo is the Operations Manager for Indiana Space Grant Consortium. She has 13 years with Space Grant, and 20-years' experience in finance for major industries. She utilizes these assets in building state and national collaborations for students, industries, educators and partners. Angie particularly seeks cultivating relationships for Diversity,

Equity, Inclusion and Accessibility (DEIA) students and partners. She has overseen the planning and implementation of many outreach events bringing a strong focus on Science, Technology, Engineering and Mathematics (STEM) for K-12. Angie is an entrepreneur and on various local and national boards. Angie Verissimo will be sharing about her collaborations with the Indianapolis School for the Blind, (ISB), Near Space Launch Foundation Balloon Launches and Tactile Engineering collaborations for the 2024 Solar Eclipse the students will be participating in.



Mary Lara retired from the Flagstaff Unified School district after 37 years. She has a Bachelors degree in Early Childhood Education and a Masters degree in Elementary Education. She is the AIMER Coordinator for Northern Arizona University Space Grant. The American Indian Mobile Educational resources (AIMER) (NAU/NASA Space Grant, Department of Astronomy and Planetary Science) provides

hands-on lessons/activities to teach STEM topics to pre-college Native American students at K-12 schools, mainly on rural Indian reservations in Arizona and New Mexico. For K-8 schools, AIMER provides Family Science Night Activities, which are self-directed and allow parents and students to experience STEM concepts together. AIMER also provides telescopes for community evening star parties. Additionally, AIMER participates in outreach events such as STEM or Science festivals. Mary will be speaking about her role as AIMER Coordinator.

Program Agenda

- 3:00 pm EST: Icebreaker/Announcements
- 3:10 pm EST: Presentation with Q&A
- 4:00 pm EST: Open discussion

Zoom Info

- [Meeting Link](#)
- Meeting ID: 968 1107 4149
- Password: 335923

About P³: Promising Programs & Practices is a monthly info session organized by the Space Grant Communications Working Group. On the second Monday of each month we will feature promising programs or practices from members of the National Space Grant community. Affiliates are welcome/encouraged to attend. Slides and videos of past presentations are posted to web here: <https://laspace.lsu.edu/promising-programs-practices-p3/>. To volunteer to speak at a session or help plan a future session contact Colleen (colleenf@lsu.edu) and Michelle (macoe@arizona.edu).

Summary of Participation:
34 Unique Attendees
24 Jurisdictions
93 min total meeting time
70 min average time on per attendee

Meeting Materials Posted for the April P³: <https://tinyurl.com/SGCommsP3>

P³: 2023 Schedule

Date	Presenter	Presentation Title
January 23, 2023	Shirley Campbell, NSGF; Chris Flynn, MTSGC; Susie Johnson, IDSGC	Best Practices & Lessons Learned on All Things Finance
February 13, 2023	Meredith Hecker, (MTSGC); Sarah Krichels Goan; Marie Steckleberg	Space Grant Logic Models
March 2023	No session / NASA OSTEM Comms Team	Communications Workshop at National Meeting in DC
April 10, 2023	Angie Verissimo, Indiana; Mary Lara, Arizona	Successfully Engaging with Underrepresented Communities
May 8, 2023	Ellen Brennan & Chip Cole, Vermont; Dawn Whitaker, Indiana	Developing a Space Grant Operations Manual
June 12, 2023	Shawna McBride, Wyoming, Chair of the National Space Grant Foundation Board	How to Participate in the next Microsoft Gives Campaign
July 10, 2023		
August 14, 2023		
September 11, 2023		
October 16, 2023		
November 13, 2023		
December 11, 2023		



Promising Programs & Practices (P³)

A monthly info session for, and by, the National NASA Space Grant Community

May 2023 Session: **Monday, 05/08/2023 @3pm Eastern**

Space Grant Operation Manuals

Presented by Ellen Brennan and Bernard “Chip” Cole, Vermont Space Grant Consortium & Vermont NASA EPSCOR,
and Dawn Whitaker, Indiana Space Grant Consortium



During this P3 session, learn how and why to create an operation manual, receive advice for key operational tasks and responsibilities to include, and how these manuals are meant to keep SG programs going in the event of changes to staff, programs, or funding.



Ellen Brennan is the Program Administrator for Vermont Space Grant Consortium and Vermont NASA EPSCoR and started in May 2022. She focuses on support and development for college, graduate, and outreach programs and works towards further expansion of the VT Space Grant network across the state. Ellen received her PhD in neuroscience from the University of Michigan in 2021, where she specialized in neural circuits and science communication. During her graduate experience and brief role as a Communications Specialist for a biomedical research network, Ellen developed several programs focused on increasing science literacy, establishing interdisciplinary research collaborations, and engaging underserved and rural populations with research.



Bernard F. “Chip” Cole is Professor of Statistics at the University of Vermont (UVM) and became Director of Vermont Space Grant Consortium and Vermont NASA EPSCoR in 2019. At UVM, Cole served as Dean of the College of Engineering and Mathematical Sciences from 2009 to 2013, and as co-director of the Cancer Control and Population Health Sciences research program at the UVM Cancer Center from 2014 to 2019. Cole’s research focuses on statistical methods in biomedicine, with emphasis on applications to cancer clinical research and epidemiology. His applied research activities focus on cancer epidemiology and clinical oncology, including large-scale randomized treatment trials and chemoprevention trials.



Dr. Dawn Whitaker holds a Bachelor’s degree from the University of Indianapolis in Earth and Space Science and Chemistry, and Master’s and PhD in Civil Engineering Specializing in Environmental Engineering from Purdue University. She is a former Space Grant Fellowship awardee. Her research involves system resilience and Environmental Controls and Life Support Systems for crewed space systems. She is currently the Associate Director for the Indiana Space Grant Consortium and a Co-Investigator for the Resilient ExtraTerrestrial Habitat Institute which is a NASA Space Technology Research Institute focused on resilience in space habitat design.

Insert Ice Breaker Title Here

- May is National Pet Month
- May is Zombie Awareness Month