**PLEASE PRINT THE FOLLOWING DOCUMENT ON UNIVERSITY LETTERHEAD**

Date

To whom it may concern,

This letter confirms the roles and responsibilities of those individuals working on the Louisiana Aerospace Catalyst Experience for Students (LaACES) student flight opportunity which is supported by NASA’s Office of Stem Engagement with the Louisiana Space Grant Consortium (LaSPACE) (Award Number: 80NSSC20M0110). In all cases, their responsibilities are consistent with those outlined for each institution in the Louisiana Space Grants LaACES 2024-2025 Solicitation. The travel associated with this project is performed in accordance with the requirements and guidelines for authorized university travel at each of the respective institutions.

As outlined in the proposal, the program includes the participation of foreign nationals in the field campaign. Foreign nationals traveling in support of the program do so in strict accordance with the roles and responsibilities outlined in the above proposal, and their institutions are responsible for their participants. The list of foreign nationals from this institution is included on the attached security documentation spreadsheet.

If you have questions or concerns, please contact me.

Sincerely,

Printed Name:

Contact Phone:

Contact E-Mail:

Title:

Signature: