**PLEASE PRINT THE FOLLOWING DOCUMENT ON UNIVERSITY LETTERHEAD**

Date

To whom it may concern,

This letter confirms the roles and responsibilities of those individuals working on the High Altitude Student Platform (HASP) (Award Number: 80NSSC21K0109) student flight opportunity which is supported by NASA’s Wallops Flight Facility Balloon Program Office and NASA's Science Mission Directorate, with the Louisiana Space Grant Consortium (LaSPACE.) In all cases, their responsibilities are consistent with those outlined for each institution in the Call for Payloads 2025. The travel associated with this project is performed in accordance with the requirements and guidelines for authorized university travel at each of the respective institutions.

As outlined in the proposal, the program includes the participation of foreign nationals in the field campaign. Foreign nationals traveling in support of the program do so in strict accordance with the roles and responsibilities outlined in the above proposal, and their institutions are responsible for their participants. The list of foreign nationals from this institution is included on the attached security documentation spreadsheet.

If you have questions or concerns, please contact me.

Sincerely,

Printed Name:

Contact Phone:

Contact E-Mail:

Title:

Signature: